INSTRUCTIONS:

This form is to be completed by a prospective employee or volunteer. Complete all fields. If exact dates are not known, give approximate dates. Submit the completed form to your potential employer or organization with which you are applying to volunteer.

State of New York OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES

APPLICANT INFORMATION

1. NAME						
2. SOCIAL SECURITY NUMBER		3. DATE OF BIRTH				
4. MAILING ADDRESS (include Street Address, Apt. #, City, State, Zip and County						
5. PROVIDER OF SERVICES NAME						
6. List complete employment history for the past 7 years, including the start and end date. Begin with the most recent employment and list employers in chronological order. Use an additional sheet if needed.						
Full Name of Employer	Location (e.g.,	city, state)	Start Date	End Date		

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7. List all employment history servir Write "none" if there is no history.	ng people with developmental disabilities the Use an additional sheet if needed.	nat occurred beyo	ond 7 years.		
Full Name of Employer	Location (e.g., city, state)	Start Date	End Date		
8. List all volunteer work for the past 7 years and volunteer work serving people with developmental disabilities at any time. Write "none" if there is no history. Use an additional sheet if needed.					
Full Name of Agency/Organization	Location (e.g., city, state)	Start Date	End Date		
I CERTIFY that the information provide and authorize investigation of all information.	led in this form is true and correct to the best nation given.	of my knowledg	e and belief,		
The provision of false information is gr					
GYGYYY TYYD T	_	A FEVE			
SIGNATURE:	: DATE:				
applicant and that, to the best of my known	Ty that I have reviewed the employment/volument/	olunteer history ir	the OPWDD		
SIGNATURE:	D	ATE:			
			 ,		

If the Provider of Services agency has certified the applicant has no employment/volunteer history with OPWDD, the agency may hire the applicant and must retain this form as documentation.