

# EOC OF SUFFOLK EMERGENCY ASSISTANCE PROGRAM

**To Expedite the Presentation Process, Please Attach:**

*(Check off each attachment that is attached.)*

**Complete Presentation Forms Include:**

<input type="checkbox"/>	Statement of Need
<input type="checkbox"/>	CSBG Intake Form
<input type="checkbox"/>	Income Attestation and/or Zero Income Attestation

**Minimum Required Attachments:**

<input type="checkbox"/>	Last Pay Stubs
<input type="checkbox"/>	If applying for rental assistance, copy of legal lease
<input type="checkbox"/>	If applying for rental arrears, a letter from a landlord listing the amount in arrears. Must be an official bill or notarized letter
<input type="checkbox"/>	Original bills, from most current billing cycle, with verified balances
<input type="checkbox"/>	W-9 Form needs to get completed by landlord
<input type="checkbox"/>	Copy of utility bill and/or any other bill that you are requesting payment for

**Note: This supporting documentation is required. If a piece of documentation is unavailable, use every means possible to verify that the client's claim is true and accurate**

EOC Authorized Signer: \_\_\_\_\_ Date: \_\_\_\_\_

**Please send completed application to:**

**Halim Kaygisiz  
Economic Opportunity Council of Suffolk, Inc.  
31 West Main Street, Suite 300  
Patchogue, NY 11772**

**Email: [hkaygisiz@eoc-suffolk.com](mailto:hkaygisiz@eoc-suffolk.com)**

**Fax: 631-631-415-4794**

***CONTACT INFORMATION***

Halim Kaygisiz- hkaygisiz@eoc-suffolk.com (631)241-2119

**Economic Opportunity Council of Suffolk, Inc. (EOC's)  
Emergency Assistance Program  
Statement of Need**

- 1. Describe financial hardship/need:** Describe the cause of your temporary financial hardship/ current situation and what type and amount of assistance you are requesting through EOC's Emergency Assistance Program.
  
  
  
  
  
  
  
  
  
  
- 2. Indicate what resources you have accessed:** Describe what you have done and or resources you have accessed to address your needs prior to requesting assistance through EOC's Emergency Assistance Program.
  
  
  
  
  
  
  
  
  
  
- 3. Long Term Recovery Plan –** Briefly describe your long-term recovery plan that will enable you to gain stability and maintain your needs once assistance is provided.

